

## Post Results Enquiry Form (June 2025 Exam Series)

The following information explains what may happen following a clerical check, a review of marking and any subsequent appeal. If the college submits a request for a clerical check or a review of the original marking, and then a subsequent appeal, for one of your exams after your subject grade has been issued, there are three possible outcomes:

- Your original mark is lowered, so your final grade may be lower than the original grade you received.
- Your original mark is confirmed as correct, so there is no change to your grade.
- Your original mark is raised, so your final grade may be higher than the original grade you received.

To proceed with the clerical check or review of marking, you must sign the form below. This tells the head of centre that you have understood what the outcome might be, and that you give your consent to the clerical check or review of marking being submitted as per the details you provide on this form.

This form is also used for you to give your consent for access to and use of exam scripts.

**A separate form is required for each subject.**

|                        |                   |
|------------------------|-------------------|
| Candidate name:        | Candidate number: |
| Awarding organisation: | Subject:          |

| Service                    | Deadline   | Unit/Exam code(s) |
|----------------------------|------------|-------------------|
| Clerical check             | 25/09/2025 |                   |
| Review of marking          | 25/09/2025 |                   |
| Priority review of marking | 21/08/2025 |                   |
| Access to scripts          | 25/09/2025 |                   |

I consent to my scripts being access by the centre, tick ONE of the boxes below (if applicable service selected):

- ☐ If any of my scripts are used in the classroom, I do not wish anyone to know they are mine. My name and candidate number must be removed.
- ☐ If any of my scripts are used in the classroom, I have no objection to other people knowing they are mine.

I give my consent to the head of centre to submit a clerical check or a review of marking for the examination(s) listed above. In giving consent, I understand that the final subject grade and/or mark awarded to me following a clerical check or a review of marking, and any subsequent appeal, may be lower than, higher than, or the same as the result which was originally awarded for this subject.

|         |       |
|---------|-------|
| Signed: | Date: |
|---------|-------|

**A clerical check of a marked paper will make sure that:**

- the awarding organisation marked all the pages
- the awarding organisation counted all the marks
- the result matches the marks on the paper.

Your grade can go down as well as up.

**A review of marking:**

- it includes a clerical check
- a second examiner will review the paper/recording again to identify genuine marking errors or unreasonable marking
- the awarding organisation will make sure all the marks are counted.

Your grade can go down as well as up.

**An access to scripts:**

- This is a copy of the marked exam.

**Fees:**

| Service / Fee per unit                                | AQA    | OCR    | PEARSON<br>BTEC | PEARSON<br>GQ | WJEC |
|---|--------|--------|-----------------|---------------|------|
| Clerical check  | £9.40  | £11.50 | £13.10          | £14           | £11  |
| Priority review of marking<br>(GCE/Level 3 BTEC only) | £59.90 | £80.25 | £64.70          | £68           | £58  |
| Review of marking (Non priority)                      | £50.40 | £65.25 | £46.70          | £57           | £49  |
| Priority copy of marked paper                         | Free   | Free   | Free            | Free          | Free |
| Original copy of marked paper                         | Free   | Free   | Free            | Free          | Free |